



Development Agreement Application

Project Name: _____

Project Information

Pre-Development Meeting Date: _____

Commissioners Court Workshop Meeting Date: _____

Subject Property Address(es): _____ Precinct #: 1 2 3 4 ESD# _____

Total Acreage: _____ Parcel Tax ID #: _____

Proposed Use: _____ Located in ETJ? Yes No If yes, where? _____

Project Description

Contact Information

Property Owner Name/Entity: _____ Property Address: _____

Property Owner/Entity Phone: _____ Property Owner Signature: _____

Property Owner/Entity Email: _____ I hereby certify that I have given permission for the below listed Applicant to submit this application and to represent me in all matters affecting this Application.

Applicant Name: _____ Applicant Address: _____

Applicant Phone: _____ Applicant* Signature: _____

Applicant Email: _____ I hereby certify that this application submitted to Caldwell County is complete and includes all required documentation. I acknowledge that incomplete information or misrepresentation may result in delays, denial, or withdrawal of the application.

Consultants - Professional Services if applicable

Consultant: _____ License #: _____

Licensed Professional _____

Registered Professional Land Surveyor: _____ Registration #: _____

Registered Sanitarian: _____ Registration #: _____

Geoscientist: _____ License #: _____



Development Agreement Checklist

Please provide all electronic submittals in the following .pdf format with the following recommended file name. For example: "Application, Tax Certificate, Location Map, Land Use Plan, and Development Agreement Document."

- Caldwell County Pre-Development Meeting Date: _____
- Caldwell County Commissioners Court Workshop Meeting Date: _____
- Project Description Letter
- Submittal Fee (Refer to current Caldwell County Fee Schedule)
- Tax Certificate indicating that taxes were paid prior to January 31st of the current year.
- Copy of Deed
- Location map of subject property
- Copy of Subdivision Plat or Metes & Bounds
- CAD file in grid for GIS integration. Projection: NAD 1983 StatePlane Texas South Central FIPS 4204 Feet
- Land Use Plan
- Development Agreement Document (PDF and Word Format)

***FAILURE TO PROVIDE THE REQUIRED DOCUMENTS WILL RESULT IN A FAILED INTAKE-MEETING AND WILL HAVE TO RESCHEDULE A NEW INTAKE-MEETING.**

You will receive a confirmation email within 3 business days confirming the submittal. Once the submittal is deemed complete during the Intake-Meeting by staff, please allow 30 business days for staff to complete their technical review. If you have any questions please feel free to contact Caldwell County Engineers at DoucetCaldwellCounty@Kleinfelder.com or Kasi Miles at Miles479@hotmail.com

CALDWELL COUNTY
Land Use Plan Requirements

Land Use Plan Requirements

- All responsibility for the accuracy of these plans and compliance with applicable rules and regulations remains with the engineer who prepared them. In reviewing these plans, Caldwell County has relied upon the representations and design of the sealing professional(s).
- Notes on re-subdivision (inc. family land grants)
- Notes on more than one home? And / or restricting IC
- Road maintenance notes
- Road acceptance notes
- Parks / detention/ open space
- Elevation cert for homes within 300-ft of a floodplain
- Caldwell County On-Site Wastewater Program Notes:
- Caldwell County On-Site Wastewater Program Notes: (Edit if groundwater availability study is provided to include water well in note 2)